

KSC Parent Volunteer Agreement

Parent(s) or Guardian(s) Name(s) _____

Swimmers(s) _____

Phone #(Home) _____ Work _____

As a KSC parent, I agree to volunteer to ensure the success of the club and understand that my family's annual volunteer commitments is at least 4 volunteer opportunities a year valued at \$100. I further understand that if I fail to complete my volunteer commitment for the year, I will be billed for any unfulfilled portion of this commitment. I realize that in addition to my volunteer commitment I will be asked to contribute food items for KSC Home Meets. The areas in which I would prefer to volunteer are:

MULTI-YEAR COMMITMENTS: (Fulfills annual volunteer requirement)

- _____ Board Member (elected for two-year terms)
- _____ Meet Director (Coordinates all function is of KSC swim meets. Requires knowledge of US Swimming and KSO Meet requirements)

FULL-YEAR COMMITMENTS: (Coordinates a small team of volunteers to complete tasks. Fulfills annual volunteer requirement.)

- _____ Team Administrator (assists Coaches and Board with Administrative duties)
- _____ Alaska Swimming Area Representative (acts as liaison for Alaska Swimming and Peninsula)
- _____ Chief Timer (coordinates timers and head timers at meets)
- _____ Hospitality Coordinator (arranges for deck hospitality room at meet)
- _____ Concessions Coordinator (arranges for concessions stand sales)
- _____ Officials Coordinator (arranges for training and scheduling deck officials)
- _____ Clean up Coordinator (arranges for facility clean up after home meets)
- _____ Score Keeper Coordinator (arranges scoring at meets)
- _____ Awards Coordinator (orders ribbons and schedules workers)
- _____ Official (attends training in order to officiate at meets)
- _____ Computer Timer (operates Colorado Timing and Hi-Tech equipment to obtain meet results)
- _____ Fund Raising Coordinator (works with Board and committee to oversee all fund raising)
- _____ Swim-A-Thon Coordinator (plans our biggest fund raiser in accordance with USS rules)
- _____ Swim Shop Operator (order supplies, sets hours for swim shop)
- _____ Team Newsletter Publisher (work with Board and Coaches to write & distribute newsletter)
- _____ USS membership Coordinator (maintains current USS registration documents)
- _____ Volunteer Records Keeper (tracks volunteer receipts and volunteer assignments)
- _____ Banquet Coordinator (makes arrangements for end of season Awards Banquet)
- _____ Team Parent (helps coaches in any way needed)

SINGLE VOLUNTEER OPPERTUNITIES: (each job counts a one volunteer commitment-4 commitments are needed per year)

Circle your preference and Coordinators will call you to volunteer during the season.

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| Lane Time | Publicity | Locker Room Attendant | Hospitality Assistant |
| Swim Shop Assistant | Event Board | Concession Worker | Swimmer Herder |
| Concession Worker | Fund Raising | Score Keeping | Housing Parent |
| Awards Assistant | Deck Running | Clerical Assistant | Faculty Clean up |
| Meet Equipment set up/break down | | Team Bulletin Board | Team Meet Box |